

would be required from the provider entering the data, and the more efforts within the organization would be required for managing the structure and code vocabulary/nomenclature being used.

Patient Master Index

A PMI is an index of all patients who have attended the hospital as an inpatient, outpatient or accident or emergency patient. It should only contain identifying and demographic information to be able to identify a patient's medical/health record. It should include the patient's full name, hospital medical record number, address, date of birth and age, national ID number (if any) or other piece of information that will help to uniquely identify that patient.

Making changes

EHRs may not provide an easy distinction between original and edited text. The edited text can often occur with little or no versioning or track-changes functionality.



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An addendum is new documentation used to add information to an original entry. They should be timely and should bear the current date and reason for the additional information being added to the health record. An organization must have a specific policy and procedure addressing how addendums are made in the health record. In addition, the organization should clearly define what type of information is considered an addendum.

An amendment is sort of a documentation meant to clarify health information within a health record. It is usually made after the original documentation has been completed by the provider. Keep in mind, amendments should be timely and bear the current date of documentation. An organization must have a procedure in place that specifies how this process will be completed so that the integrity of the record remains intact and in compliance with documentation standards. Note that some organizations may choose to implement policies and procedures that do not allow amendments. In such case, clarification would require the use of an addendum.

A correction is a change in the information meant to clarify inaccuracies after the original electronic document has been signed or rendered complete. Generally, there are quite many different ways to enter a correction within the EHR, and it may depend on the specific system the organization is



Notes: